



Job Title: Asset Manager

Location: Dallas, TX

Strategy: Industrial

Start Date: Immediate/Flexible

Firm Overview:

Leon Capital Group (LCG) is a private investment firm with over \$7 billion in assets. LCG has been one of the nation's most active private real estate investments firms over the last decade.

As a company that is capital strong and performance-driven, we have the ability to capitalize on opportunities that most investors do not see. We are entrepreneurs and creative problem-solvers with a proven track record of closing deals and transforming assets quickly and effectively.

Position Summary

Leon Capital Group seeks an experienced professional to join the industrial real estate team. The Asset Manager will have the opportunity to impact the full business cycle of industrial investments including acquisitions & development, ongoing asset management, overseeing third-party property management, portfolio optimization and disposition.

Primary Responsibilities

Conduct monthly operational reviews, including financial results and management strategies for cost savings and revenue enhancements (responsible party)

Conduct due diligence of legal documents, financial reports, operating projections, sales comps, surveys and marketing information (support acquisitions & development)

Make investment recommendations including renovations, major capital expenditures, rental rates and executing the strategy of the investment while navigating current market conditions.

Interact with property management daily to oversee the full scope of portfolio operations

Perform regular and ad-hoc financial analysis and ongoing review of revenue data, forecasts, performance metrics, and profit/loss statements

Work with acquisitions & development on initial acquisition/land closings and coordination with LCG closing policies

Assist with coordination of management agreements, franchise agreements and other transaction documents, ensuring appropriate review and approvals throughout the process

Work with capital markets team to secure project financing and manage loan compliance according to established framework

Review asset valuations on a quarterly basis and recommend strategies to improve portfolio value

Prepare annual asset plans for LCG investment committee and participate in periodic presentations to investment partners. Prepare investment analysis presentations for investment committee review

Hire, manage, and interface with third-party property management and leasing teams. Ongoing oversight and management of third-party teams to maximize asset operations, occupancy and income



Desired Skills & Experience

Bachelor's degree required (business, accounting or finance preferred)

5+ years of relevant industry experience required, previous experience as an Asset Manager strongly preferred

Subject matter expertise in real estate investments and real estate financial modeling required; cash flow valuation and underwriting a plus

Excellent analytical, financial, and quantitative skills, with highest level of attention to detail

Demonstrated interpretive knowledge of property-level financial statements and financial analysis including ROI analysis, market share assumptions, and forecasting

Superior oral/written communication skills; demonstrates confidence and enthusiasm

Proficiency in Microsoft Excel, Argus

