



Job Title: Controller – Private Equity-Backed Portfolio Company (Multi-Site Healthcare)

Location: Dallas, TX

Start Date: Q3 2022

Firm Overview:

Leon Capital Group (LCG) is a private investment firm with over \$3 billion in assets. LCG's private equity team – Leon Healthcare Partners (LHP) – focuses on founder/doctor-led businesses that are ready for institutional capital. We lead buyouts, provide growth capital, or provide strategic convertible debt capital.

Opportunity:

Leon Healthcare Partners has recently established a new platform investment in mental healthcare and is looking to bring on a strong Controller to assist the CEO of the Company and interact directly with the Private Equity team at Leon Healthcare Partners.

The Controller will oversee all day-to-day operational accounting and reporting functions for this Company that is experiencing significant growth. Exceptional opportunity to place your stamp and effect a good deal of change within an organization while being mentored by one of the strongest CEOs in Healthcare.

The ideal background will have at least 5 years' experience with a CPA designation and a foundation in public accounting with a desire to roll up your sleeves and affect change while improving accounting / reporting functionality for the firm. M&A and Transaction Advisory Services is a plus.

Primary Responsibilities:

- Develop highly detailed, highly informative weekly, and monthly financial updates that provide management with the information they need to succeed.
- Ability to manage the financials from multiple new acquisitions and lead the integration process on to one cohesive system.
- Interface with Leon Healthcare Partners and lenders on business analysis, monthly reporting, and other items.
- Assist in the monthly close process, annual audits, tax filings, and other finance and accounting functions.
- Quarterback developing an annual budget model and periodically update annual forecast throughout the year and integrate new acquisitions into model.
- Utilize data to assist other business functions in negotiating for better terms.
- Track and report EBITDA add-backs to management.
- Coordinate with third party vendors for quality of earnings and other transaction diligence items.
- Prepare materials for Board of Directors' meetings.
- Assist in transition to and subsequent enhancement of ERP system.
- Manage and execute on a broad variety of A/R, A/P and payroll processing tasks including but not limited to:
 - Monthly invoicing and A/R management
 - AP transactions and payments
 - Commission calculation for all entities on a semi-monthly basis (working in conjunction with HR team)
 - Maintain daily deposit listing for entities in coordination with EHR/Billing platform
 - Expense tracking including corporate credit card expenses

Candidate Qualities & Qualifications:

- Bachelors degree from a top-tier university majoring in Accounting, Finance, Mathematics, Statistics, or similar STEM based major.
- 3-6 years of experience in Accounting, Finance, and/or FP&A.
- Completed CPA and/or CFA.
- Experience in a physician practice management business (multi-site) preferred, but not required.
- At least 3 years' experience with cloud-based financial management software for medium-sized businesses (e.g., Sage Intacct).
- Experience with post-sale integration, including open balance sheet and purchase accounting valuation with subsequent audit.
- Detail oriented and self-motivated.
- Interpersonal, verbal and written communication skills.
- Ability to identify and solve problems beyond scope of work.
- Willingness to perform a wide variety of tasks and projects.
- Excellent time management skills, able to manage multiple tasks simultaneously.
- Ability to focus under pressure and comfortable meeting tight deadlines with a high degree of accuracy and attention to detail.
- Excellent critical reasoning, quantitative and analytical skills demonstrated by work experience and/or academic record.
- Ability to manage multiple projects simultaneously with excellent organizational skills.
- Prior experience in a high growth start-up environment highly preferred

If interested, please contact Stephen Woods at Stephen.Woods@leoncapitalgroup.com with your resume.